

**Minutes, ASQ 1313 Business Meeting
9 January 2007
Original Pizza, Broomfield, CO**

Attendees: Mike F., Arnold M., Joan F., Melody S., Gerry N., Bruce

Minutes from the last meeting, 10/12/06, circulated for comment by e-mail. Minutes were approved by voice vote.

Upcoming Meetings:

General Meeting: 25th Jan

Business meeting: April 10, 2007, Original Pizza, 6pm

New Action Items:

WHO	WHAT	STATUS
Mike	Send membership list to Arnold	
Melody/Arnold	Melody to send Arnold missing meeting minutes	Done?
Mike	Mail names to leadership for calling members about next meeting	
Melody	Check on 4/5 night cruises that includes weekends	Done

Previous Action Items:

NO.	WHO	WHAT	DUE
101206.01	Mike/Ewald	Call Days Inn regarding October/November meetings	
101206.02	Mike	Call Joan regarding due date for Holiday RSVP	
101206.03	Bruce	Confirm with Arnold class schedule	
101206.04	Ewald	Call Guy regarding RMQC seed money	

Chair Reports:

Chair – Mike Ferraro

- Leadership training – Jad proposing training sometime in February with ASQ Headquarters training. 24th February is proposed 9am – 2pm or sometime in March. March 10 is drop dead date.
- IEEE Reliability Society wants to piggyback our meetings—starting in February, Board voted to recommend
- SW Quality Conference requests use of our member mailing list. Ok'd by board.

V Chair & Auditing - Janet

- Leadership office slate due May 1. Janet to pull list together.
- Picnic, 1st Saturday of August.

Treasurer – Ewald

- Not present.

Minutes, ASQ 1313 Business Meeting
9 January 2007
Original Pizza, Broomfield, CO

Education - Bruce

- Schedule draft completed and hard copy available. Update and out to newsletter by 1/19/07.
- 3 courses held last fall, plus 1 course held at a company.
- Gerry to get reports sent from Dave to Bruce.

Newsletter – Gerry

- Last paper copy for newsletter in January.
- Could use general interest articles but otherwise good.

Certification - Nixon

- Wells has been handling the test programs for last few tests, and is willing to continue to coordinate.

Internet – Arnold

- Website is up to date—need to check stats on usage
- Website is mostly text files.

Recert. - Ewald

- Not present

Publicity - Ewald

- Not present

Membership/ New Member

- Not present
- Discussed ways to get information out to potential new members
 - Push letters to HR/VPs/Schools
 - Articles to yourhub.com and Boulder Business Journal
 - Newsletter to publish articles asking members to tell/bring a friend

Programs - Gerry

- Need to plan for programs next year since RMQC is not being run this year. Spring 2008 programs may be hard to fill.
- Arnold to check with SW division to see if any speakers would like to speak at our Oct. meeting

**Minutes, ASQ 1313 Business Meeting
9 January 2007
Original Pizza, Broomfield, CO**

SMP –

- On track for this year.

Secretary

- Verified action items

Discussion of Old Business:

NONE.

New Business:

RMQC being resolved for 2007. Will be revisited for 2008. ASQ SW National Conference in Denver October 2007.

Submitted by: Melody Sands, Section 1313 Secretary