

Minutes, ASQ 1313 Business Meeting

10 July 2007

Original Pizza, Broomfield, CO

Attendees: Mike, Arnold, Guy, Wells, Ewald, Melody, Gerry, Janet, Ron

Minutes from the last meeting, 4/10/07, circulated for comment by e-mail. Minutes were approved by voice vote.

Upcoming Meetings:

Business meeting: October 9, 2007 at Original Pizza at 6pm.

New Action Items:

WHO	WHAT	STATUS
Gerry	Create guidelines and rates for advertising, send to Melody	Done
Melody	Pass out rates etc., at referral meetings	Done
Melody	Check on promotional gifts for speakers	Done
Ewald	Update budget and send to leadership	

Previous Action Items:

NO.	WHO	WHAT	DUE
010907.01	Mike	Send membership list to Arnold	Complete
041007.01	Gerry	Check database to determine new SR. members	Complete
041007.02	Ewald	Call to get info to send check to Holly Co. tornado victims	Complete
041007.03	Mike	Check IEEE to see if they are joining us	Complete
041007.04	Mike	Check if anyone is going to convention	cancel

Chair Reports:

Chair – Mike Ferraro

Nothing new to report

V Chair & Auditing - Janet

Ron volunteering to fill in where needed, new member possibly, education to work with Bruce (Mike to contact Bruce on this).

Treasurer – Ewald

Budget for 2006/2007 updated and submitted.

RMQC is not starting up—we should see about \$2300—will probably know late in fall.

Keep 2007/2008 budget same as last year except up Dinner show to 30 times \$20.

Waiting till mid July to audit 07 books.

Education - Bruce

Not present

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Newsletter – Gerry

Gerry to contact last years advertisers to see if they want to renew.
Publishing one newsletter in July for the picnic in August, Ed. Classes, and programs.
Put together guidelines and advertising rates for potential new advertisers.

Certification - Wells

Broomfield library is off limits for certification exam location. Exams will be at Well's church.
14 showed for the June Exam.

Internet – Arnold

Sending email next week on picnic. Highlight nature walks.
Submitting invoice on website.

Recert. - Ewald

4 recerts so far this year.

Publicity - Ewald

Submitted notices of meetings 3 times this year.

Membership/ New Member

Not present

Programs - Gerry

August 4 picnic—RSVP to Gerry.
Guy to write article for newsletter to encourage tutorial.
September 27 at Days Inn since no response from Denver Chapter
October 16 Software conference. Boulder should try to host joint meeting for all sections.
Tutorials for January and February to be presented by Mike and Arnold.

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SMP –

Not present. Keep goals same as last year.

Secretary

- Verified action items

Discussion of Old Business:

Nothing

New Business:

Nothing.

Submitted by: Melody Sands, Section 1313 Secretary