

**Minutes, ASQ 1313 Business Meeting  
29 June 2006  
Red Lyon Inn**

**Attendees:** Arnold, Mike, Ewald, Gerry, Wells, Melody, Dave, Janet.

Minutes from the last meeting, 4/18/06, circulated for comment by e-mail. Minutes were approved by voice vote.

**Upcoming Meetings:**

General Meeting: August Picnic

Business meeting: October 12, 2006, 6:15pm, Original Pizza.

**New Action Items:**

WHO	WHAT	STATUS
062906.01	Gerry to complete SMP, notes to Joan	
062906.02	Dave to sign up new Education chair.	
062906.03	Ewald to send Janet infor for picnic	

**Previous Action Items:**

NO.	WHO	WHAT	DUE
041106.01	Gerry	Explore dates/availability of ASQ on-line webinar leadership training with Jad	5/29/06
041106.03	Gerry	Call Boulder Parks and Rec. regarding Betasso Preserve for 08-05-06	5/29/06

**Chair Reports:**

**Chair – Gerry Naugle**

--\$1500 seed money to be sent to RMQC for 2007 conference. If RMQC continues to loose money they would not go forward for 2008. Money would be from next years budget. We could get our money back on 1/4/07 of RMQC funds if they go out. RMQC demongraphics – less manufacturing more service. Mike to enter funds in budget as extraordinary expense. Motion made and passed-recommend to move the conference from Arvada Center.

--End of year reporting – Gerry to take SMP sheets and revise—attach to end of year reporting to arrive by 1 July 2006. Offers and sub committee people online.

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**V Chair & Auditing - Ewald**

- Picnic – space reserved, naturalist reserved 1:30 – 4pm. Encourage families and possible new candidates to attend. Gerry to pick up food.

**Treasurer - Mike**

- Provided end of year report and new year budget.

**Education - Dave**

- \$1600 already in for 2006/2007 classes. 4 people registered for Q Manager course; 8 registered for Software Quality course.
- 2 new classes for next year – Six Sigma and ESD.
- 3 other sections being notified of our class schedule.

**Newsletter – Gerry/Janet**

- Increase budget for newsletter for further automation.
- Upgrading Adobe
- Putting advertising prices on website.
- Full page color – restrict to BW.

**Certification - Nixon**

- Still wants to be chair
- Needs to do plan for testing, location, and proctors. Venue needs to be changed as Broomfield Library has not been reliable.

**Internet – Arnold**

- Web fees paid – site still exists
- Newsletters going out every two weeks
- Links to other professional sites not able to sync times and meeting dates

**Recert. - Ewald**

- 12 members applied for recertification.

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**Publicity** - Ewald

- Sent ontime out to half dozen papers & business journals.
- Only done twice.
- Plan to do more often, two online options put forth.

**Membership/ New Member**

- Down about 8%

**Programs - Gerry**

- Sept. 27 first mtg of next year at Broomfield Library – not Sept. 28.
- Rest programs done for next year
- Book sale at October meeting.

**SMP – 2005/2006 complete**

**Secretary**

- Verified action items

**Discussion of Old Business:**

- N/A

**New Business:**

- Ewald sat in on Reg. Conf. Call with Jad
  - Send letter of appreciation to company for members on board.
  - New CQPA

**Submitted by:**